

Hadassah's Hope Privacy Policy

Effective Date: March 1, 2021

This privacy notice discloses the privacy practices for Hadassah's Hope Inc. Hadassah's Hope is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code.

This privacy notice applies solely to information collected by and through paper-based documentation whether handwritten or online. This includes, but is not limited to, verbal discussions, paper or online applications, websites, databases and other online technologies or tools used to capture personal information of an applicant, client, volunteer, donor, employee, contractor, 3rd party services, or any person(s) or entities in which we engage. This includes persons or entities that directly reach out to Hadassah's Hope or the services provided by Hadassah's Hope, not limited to but including, the Hope Center, Church Ladies and Hadassah's Hope Outreach Team. It will notify you of the following:

- What information we collect;
- With whom it is shared;
- How it can be corrected;
- How it is secured;
- How policy changes will be communicated; and
- How to address concerns over misuse of personal data.

Information Collection, Use, and Sharing

We are the sole owners of the information collected for the purposes of running the ministry and business of Hadassah's Hope Inc. We only have access to/collect information that persons or entities voluntarily give us via any communication type and/or forms which represent direct contact from said persons or entities. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g., mail donation receipts, notify you of application statuses, etc.

Unless you ask us not to, we may contact you via phone, email or other forms of paper and/or online communications in the future to share the progress of the ministry, donation requests from the ministry, products or services available for purchase from the ministry, acceptance or declination letters, notifications or information about fundraisers and/or events, changes to the ministry, or changes to this privacy policy.

Access to and Control Over Information

Persons or entities may opt out of any future contacts from us at any time. Persons or entities can do the following at any time by contacting us via the email address(es) or phone number(s) provided on our website:

- See what data we have about persons or entities, if any.
- Change/correct any data we have about persons or entities.
- Have us delete any data we have about persons or entities. This excludes financial data which we are required to maintain to remain compliant with Federal and State guidelines and policies.
- Express any concern persons or entities have about our use of data for persons or entities.

Security

We take precautions to protect the information or data provided to us by persons or entities.

Sensitive information provided to us by persons or entities is protected, whether shared online or offline, is protected and stored.

Wherever we collect sensitive information (e.g., personal background information, financial information, etc.), that information is transmitted in a secure way and only reviewed, managed and stored by approved individuals and/or systems.

Only employees who need the information to perform a specific job (e.g., provide a ministry or business service) are granted access to personally identifiable information. The computers/servers on which we store personally identifiable information are kept in a secure environment.

Additional Clause

Surveys & Contests

From time-to-time, we will request information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and mailing address), and demographic information (such as zip code, age level). Contact information will be used to notify when follow-up is required. Survey information will be used for purposes of monitoring or improving the ministry.

Notification of Changes

As notable changes are made to this Privacy Policy, all locations where it is stored will be updated, including online locations where it is stored for viewing at any time.

Other Provisions as Required by Law

Numerous other provisions and/or practices may be required as a result of laws, international treaties, or industry practices. It is up to persons or entities to determine what additional practices must be followed and/or what additional disclosures are required.

If persons or entities feel that we are not abiding by this privacy policy, persons or entities should contact us immediately via email at hadassahshopejax@gmail.com.